

Training Requirements for AFHs

- Review the [Understand the Long Term Care Worker training requirements](#) for more explanation of what the 75 hour training includes.
- Learn more about what you need to do to [teach your own staff](#).

Type of Training	AFH Provider or Resident Manager	AFH LTC Worker	Is DSHS Required to Approve Curriculum?
First Aid and CPR	Before providing care to clients	Within 30 days of employment if directly supervised by person with valid card or before providing care if not directly supervised by a fully qualified caregiver who has a valid first-aid and CPR card or certificate.	NO
Orientation 2 hours	Prior to providing care to clients unless exempt from training.	Prior to providing care to clients unless exempt from training.	YES
Safety Training 3 hours	Prior to providing care to clients unless exempt from training.	Prior to providing care to clients unless exempt from training.	YES
70 hours of core basic and population specific training	Provider - prior to licensure of the home unless exempt from training.	Within 120 days of employment unless exempt from training.	YES
Specialty Training	<p>If AFH serves one or more clients with special needs, the provider (including entity representatives as defined under chapter 388-76) and resident manager must complete manager specialty training and demonstrate competency by passing the DSHS test.</p> <p>If a client develops special needs while living in a home without a specialty designation, the provider, entity representative, and resident manager have 120 days to complete manager specialty training and demonstrate competency.</p>	<p>If an AFH serves one or more clients with special needs, all LTC workers must receive training regarding the specialty needs of individual clients in the home.</p> <p>DSHS approved curriculum must be used and LTC workers must take and pass the DSHS test.</p> <p>.</p>	<p>YES</p> <p>Instructors must be DSHS contracted community instructors to provide manager specialty training</p>

Nurse Delegation Core and Special Focus on Diabetes	Must be a Nursing Assistant Registered, Nursing Assistant Certified, or a Certified Home Care Aide and complete ND core training before accepting a delegated task.	Must be a Nursing Assistant Registered, Nursing Assistant Certified, or a Certified Home Care Aide and complete ND core training before accepting a delegated task.	Must use DSHS curriculum. Instructors must be DSHS contracted community instructors.
Continuing Education (CE)	12 hours per year beginning 7/1/2012. CE must be completed by birthdate. Learn more about who has to take CE and when.	12 hours per year beginning 7/1/2012 by birthdate. Learn more about who has to take CE and when.	YES
Food Handling and Safety	Providers or employees who hold individual food handler permits prior to June 30, 2005, are required to maintain continuing education of .5 hours per year in order to maintain food handling and safety training. Providers or employees who hold individual food handler permits prior to June 30, 2005 are not required to renew the permit provided the continuing education requirement as stated above is met.	A food handler permit is not required for people who began working after June 30, 2005, and successfully completed basic training, provided they received information or training regarding safe food handling practices from the employer prior to providing food handling or service for clients. Documentation that the information or training was provided to the individual must be kept on file by the provider.	
Residential Care Administrator Training	All applicants submitting an application for an AFH license and a provider or entity representative planning to open a second AFH must also complete this training.	N/A	YES